



Sewer/Water Commission MEETING MINUTES

March 9, 2016

COMMISSION MEMBERS PRESENT: R. Pucely, D. Taivalkoski, G. Feest

COMMISSION MEMBERS ABSENT:

VILLAGE BOARD MEMBERS PRESENT: J. Hewitt, A. Clausen, R McCluskey

VILLAGE STAFF: T. Beyer, A. MacDowell

1. Call to Order

The meeting was called to order at 3:30 p.m. by R. Pucely.

2. Public Comment – None

3. Approval of the February 10, 2016 Meeting Minutes

D. Taivalkoski motioned, R. Pucely seconded to approve the February 10, 2016 meeting minutes. Motion carried 2-0. G. Feest abstained.

4. Monthly Expenditures Approval – February 2016

D. Taivalkoski motioned to approve the February 2016 vouchers, G. Feest seconded in the amount of \$110,131.41. Motion carried 3-0.

5. Projects

6) Sewer Service Agreement

- **Point of Entry Exceedances – Responses to Racine Wastewater** –T. Beyer presented a drafted response to the commission regarding point of entry exceedances at various utility metering points. Staff met with the City of Racine on February 26th and discovered there may be issues with the City's SCADA system. Staff will continue to investigate.
- **Status of Lakeside Meter** – T. Beyer updated that for the past couple months staff has been having issues with the Lakeside Meter. The meter is old and does not have replacement parts available. There are two options available – to replace the meter or to go unmetered in this area. Staff is preparing an address list to present to the City for review.

334) I & I Investigation – Meter Area 12 –T. Beyer reported that staff plan to investigate the Meter 12 area as was done in Meters 13,14 & 16. They will begin televising, inspecting manholes and smoke testing as soon as possible. He presented the unit prices from the Expeditors and provided an estimate. The goal is to complete the investigative work in March. G. Feest motioned, D. Taivalkoski seconded to approve televising of the Meter 12 area by the Expeditors, for an amount not to exceed \$8,000. Motion carried 3-0.



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427) CTH V Sewer & Water Project – T. Beyer updated that construction should start in April. There are several meetings coming up in March. An Engineer's Report was mailed out to all residents affected along CTH V and will be discussed at the Village Board Public Information meeting on March 14th. March 21st a Public Hearing will be held and March 23rd will be presentation of the final assessment resolutions.

6. Miscellaneous

- **O & M Manual**

T. Beyer presented a final draft of a Utility O & M Manual based on CMOM requirements that will come in August.

D. Taivalkoski motioned, R. Pucely seconded to approve the O & M Manual after final proofing and revisions. Motion carried 3-0.

7. D. Taivalkoski motioned, G. Feest seconded to convene into closed session at 4:02 p.m. per WI §19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; specifically the Racine Area Intergovernmental Sanitary Sewer Service, Revenue-Sharing, Cooperation and Settlement Agreement. Motion carried 3-0.

8. D. Taivalkoski motioned, G. Feest seconded to reconvene at 4:37 p.m. into open session to consider any motions on any of the matters discussed under the closed session listed above. Motion carried 3-0.

Report: Continue negotiations with Racine Wastewater related to the Notice of Claim filed for the Kinzie-Roosevelt Cost of Service Study.

9. Commissioner & Staff Reports – G. Feest inquired as to what types of check valves were approved for use in the private laterals. T. Beyer indicated that he would ask the Plumbing Inspector which valves meet State Plumbing Code.

10. Adjournment – D. Taivalkoski motioned, G. Feest seconded to adjourn at 4:41 p.m. Motion carried 3-0.